

Australia-Africa Partnerships Facility - AAPF

Request for Tender: Regional Initiative against the Illegal Exploitation of Natural Resources (RINR) of the International Conference of the Great Lakes Region (ICGLR) – Support to the Audit Committee

ADDENDUM NO.1 RFT NO. 2013ARR064-01

1. ICGLR Secretariat is located in Bujumbura, Burundi.
2. Page 27 – the reference to accommodation in Lusaka and figure for per diems for travel within country should be ignored and replaced with the following:

No.	Item	Unit	No of units Phase 2	Cost per unit (AUD)	Upper limits payable (AUD)
2	Accommodation in Bujumbura, Burundi	Night		120	
5	Per diems for travel within country	Day		68	

3. Page 32 – reference to the East African Community Secretariat is a typo, no relation to the RFT or proposed project.
4. The total budget for this 12-month activity is estimated to be AUD 350 000.

Of this, AUD 232 000 is notionally allocated for activity costs as follows:

- Site visits – AUD 20 000
- Interactive workshops building specialist knowledge and audit skills – AUD 200 000
- Materials production for Audit Committee – AUD 12 000

Tenderers are expected to manage the delivery of the activities and the activity budgets.

The above budgets are inclusive of a number of short-term expert inputs, to deliver workshop sessions on topics to be determined in conjunction with the RINR Technical Unit. Prospective bidders do not need to specifically identify these experts in their bid, but should outline how they will approach the planning of activities and the sourcing and support of relevant personnel as required. Tenders are **not required** to include this AUD 232 000 in their Financial Proposals.

Tenderers, in their response to the financial proposal, are required to only submit costs for:

- 100 Days input for the Capacity Building Facilitator based on ARF

fee rates

- Realistic Reimbursable Support Costs for the Capacity Building Adviser (air fares, accommodation, per diem, etc.)
- Management Fee, in accordance with the Definition of the Management Fee as specified in the Request for Tender

The final budget for activity costs will be negotiated with the successful tenderer, based on the notional budgets above, and included in the final signed contract.

4. The work for the IT expert will have to be scoped with the ICGLR Secretariat and Audit Committee as it relates to secure transfer/communication of confidential documents. Not more than 7 days have been foreseen for this.
5. The new closing date and time of RFT No 2013ARR064-01 are Friday 16 September 2013 at 5pm Pretoria time.